

Re: Certification of Employer Size

Dear Plan Administrator,

Under state and federal law, we are required to verify whether you are a “small employer” or “large employer” before we can renew your group health policy. If your business continues to qualify as a “small employer,” you should complete and sign the enclosed Small Group Attestation form to certify your business’ status as a “small employer.” Please read the Small Group Attestation carefully and ensure you understand the conditions to which you are attesting.

Please return the Small Group Attestation form in the enclosed self-addressed envelope within **10 business days**. For your convenience and in the interest of time, you may also fax your submission to (401) 459-5445 or email it to Recertification@BCBSRI.org.

Unfortunately, we are prohibited by law from renewing your health coverage without these materials. Please note that failure to complete and return these materials will result in cancellation of your group health coverage upon your renewal date. Your dental coverage, however, will remain in effect, unless your group health coverage is being terminated because you are determined to be a sole proprietor.

In addition, failure to submit the Small Group Attestation by the 15th of the month prior to your renewal date will result in the attached notification being sent to each of your employees regarding cancelation of their policy.

Should you have any questions about this notice, please feel free to contact one of our Small Group Analysts in the Small Group Rating and Operations Department at (401) 459-5528 during our business hours, which are from 8:00 a.m. to 4:30 p.m., Monday through Friday.

Thank you for your prompt attention to this matter. We look forward to continuing your coverage.

Sincerely,

Marcy Reyes

Marcy Reyes
Manager, Small Group Rating and Operations

Enclosures

ed 05/25/2017

PER-15616