**HOW TO CONDUCT PARTNER TESTING AND IMPLEMENT IN PRODUCTION —
BCBSRI CORPORATE X820**

Phase I — Foresight Partner Testing

☐ Ensure that your payroll deduction and other group premium payment processing system accommodates the following *ANSI Implementation Guides:*

- *ASC X12 820 (005010X218) Health Care Payroll Deducted and Other Group Premium Payment for Insurance Products Implementation Guide*

☐ Ensure that your payroll deduction and other group premium payment processing system accommodates the following *BCBSRI Companion Guides:*

- *BCBSRI 820 Health Care Payroll Deducted and Other Group Premium Payment for Insurance Products Companion Guide*

BCBSRI Companion Guides can be downloaded from www.BCBSRI.com. (Select Employers/HIPAA/Documentation.)

☐ Complete your internal X820 testing.

☐ As indicated in the *BCBSRI Companion Guides*, your system must be capable of receiving the X997Functional Acknowledgement/Report transaction. BCBSRI uses the 999 transaction to report receipt of your inbound transactions and to provide details regarding rejected transactions.

☐ If you have any questions regarding BCBSRI processing requirements for the X820 transactions, contact your assigned BCBSRI HIPAA EDI Testing Support staff member via telephone or via e-mail.

☐ If you have not previously submitted a Trading Partner Registration (TPR) form requesting 820 transaction processing capabilities, download the TPR form from the www.BCBSRI.com Web site. Complete the form, checking off the transactions that are applicable to you as a submitter. A responsible member of your organization should sign this document. Return the completed, signed form to:

> Director, EDI & Electronic Information Exchange
> ATTN: EDI Trading Partner Agreement & Registration
> Blue Cross & Blue Shield of Rhode Island
> 500 Exchange Street
> Providence, RI 02903

This will initiate the registration process for Foresight Partner Testing. You will be contacted and will receive, via mail or e-mail, your login User ID, password and instructions on how to use the Foresight HIPAA Web site. The link accessing Foresight can be found on the www.BCBSRI.com HIPAA home page.

☐ Submit two typical but different submission files to Foresight for ANSI X-12 testing and validation. The transactions that you submit must contain a representative composite sample of your company's typical payroll deducted and other group premium payment transactions. The Foresight HIPAA Validator analysis report will indicate with a green checkmark if your submissions meet testing guidelines. Notify BCBSRI HIPAA EDI Testing Support when you are compliant.

Phase II — BCBSRI End-To-End Partner Testing

☐ If you have not already done so, download the Trading Partner Agreement (TPA) from www.BCBSRI.com. This document should be signed by an officer of your company and forwarded to BCBSRI. Only one Agreement per submitter is required. The completed Agreement should be returned to:

>   Director, EDI & Electronic Information Exchange
>   ATTN: EDI Trading Partner Agreement & Registration
>   Blue Cross & Blue Shield of Rhode Island
>   500 Exchange Street
>   Providence, RI 02903

IMPORTANT! Your Trading Partner Agreement must be on file at BCBSRI before you can submit end-to-end partner test transactions.

☐ After Foresight ANSI X-12 testing and validation is complete, contact your assigned BCBSRI HIPAA EDI Testing Support staff member via telephone at or via email to enroll in the BCBSRI End-to-End Partner Test program.

☐ A BCBSRI EDI Trading Partner Coordinator will provide you with information regarding connecting to the BCBSRI EDI Gateway in test mode.

☐ Submit three monthly group payment files to the BCBSRI End-to-End Partner Test for ANSI X-12 testing and validation. Transactions that you submit must contain a representative sample of your company's typical premium payment contents, but different payment amounts should be used to exercise and test the system.

☐ Your transactions must pass with a success rate of 100% for the most recent batch submission.

☐ You are responsible for reviewing the 999 transactions acknowledgements that are produced in response to your transaction submissions.

☐ After you have passed BCBSRI End-to-End Partner Testing, contact BCBSRI HIPAA EDI Testing Support (hipaa.edi.support@bcbsri.org) to confirm that you have met the success rate criteria and you will be enrolled in the production implementation program.

☐ After you have obtained approval from EDI & Electronic Information Exchange, you are cleared for submission of X820 transactions.