



**EFFECTIVE DATE:** 09|01|2017  
**POLICY LAST UPDATED:** 07|18|2017

## OVERVIEW

This documents Blue Cross and Blue Shield of Rhode Island's (BCBSRI) inactive provider termination policy for network information and provider directories.

## MEDICAL CRITERIA

Not applicable

## PRIOR AUTHORIZATION

Not applicable

## POLICY STATEMENT

### BlueCHiP for Medicare and Commercial Products

Effective September 1, 2017, BCBSRI will conduct administrative terminations of provider agreements for providers who have not submitted a claim for a period of one (1) year. In addition, BCBSRI will deactivate any tax identification number that has not had any claims submitted under it within that time frame.

This policy is applicable to physicians, providers and dental providers.

Administrative terminations will take place twice a year, on July 1 and on January 1, and will look back at the previous year.

Prior to termination, BCBSRI will provide a ninety (90) day written termination notice to the impacted provider which references fair hearing rights for such termination. Providers are instructed to contact [provncr@bcbsri.org](mailto:provncr@bcbsri.org) if they receive a termination notice for inactivity but wish to remain a BCBSRI participating provider. Providers who are terminated 90 days after being notified of termination due to inactivity, but who then want to participate, must reapply to become a participating provider through BCBSRI's standard credentialing processes.

## COVERAGE

Not applicable

## BACKGROUND

Blue Cross & Blue Shield of Rhode Island (BCBSRI) is required to maintain participating provider network information and provider directories that are up to date. Provider directories with current information are essential to helping our members make informed healthcare decisions. In addition, accurate provider directories are required by the Centers for Medicare and Medicaid Services (CMS) and by the National Committee for Quality Assurance (NCQA). Therefore, our directories must only contain information about providers who are actively seeing BCBSRI members.

As a result, effective September 1, 2017, BCBSRI will begin conducting administrative terminations of provider agreements for providers who have not submitted a claim for a period of one (1) year. In addition, BCBSRI will deactivate any tax identification number that has not had any claims submitted under it within that time frame. Because this policy's effective date is September 1, 2017, the first look back period will review claims submitted prior to August 31, 2017.

Moving forward, administrative terminations will take place twice a year, on January 1 and July 1, and will look back at the previous year.

**CODING**

Not applicable

**RELATED POLICIES**

None

**PUBLISHED**

Provider Update, July 2017

**REFERENCES:**

None

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