

# 26<sup>th</sup> Annual Worksite Health Awards Application Check List

---

**Thank you for promoting worksite wellness.** We're so glad that you've decided to apply for the 2020 Worksite Health Awards! You've taken great steps to make your business a healthier place to work for your employees, and you should be recognized for it.

To make it easier for you to complete your application, please refer to this helpful checklist of items you'll need:

- Your company's contact information, including the number of full-time employees
- Your company's name as it should appear in print and on your award
- Knowledge of all health and safety awareness programs or resources your company conducted or provided in 2019, including a health assessment (HA), health interest survey, literature promoting health and fitness activities, lifestyle educational materials, injury prevention, CPR, EAP program, etc.
- List of health intervention programs your company made available to employees (for example, screenings, immunizations, faxback programs, onsite and/or online seminars, workshops, challenges, and blood drives), including descriptions, dates delivered, and percentage of employees that participated
- Electronic copies (pdfs) of supplemental materials to your program (for the highest award level you must include at least three of these with your application). Examples include your company's:
  - Wellness policies, such as wellness mission statement, incentive plan, smoking policy, etc.
  - Available outcome reports (for example, an aggregate satisfaction report or aggregate health risk report)
- Managing during a pandemic (workplace plan success story) - This year we will recognize and award groups that have gone above and beyond to support their employees during the COVID-19 pandemic.



500 Exchange Street • Providence, RI 02903-2699

Blue Cross & Blue Shield of Rhode Island is an independent licensee of the Blue Cross and Blue Shield Association.

09/20 IER-419600